



How to enter the competition:

Please fill in your answers (**electronically, using your computer**) to all the questions in the scholarship application. Scholarship applicants must comply with all applicable deadlines published for all candidates. Any false statements or misrepresentations made by the scholarship applicant may be grounds for disqualification from the scholarship competition. Please email the completed application form, the applicant's 500-word essay, acceptance documentation to an approved school, and the highly encouraging community service record to:

kc9967scholarship@gmail.com

Essay Rules:

Students must submit a typewritten essay. Judges will evaluate the essays anonymously on the following the rules below the style, grammar, clarity of content, innovation, creativity, and conformity with the topic or main idea according to the following guidelines:

1. The essay must be the applicant's work, original and unique content. The scholarship committee will not accept plagiarism or copyright-infringed documents. Previously published or awarded material will not be accepted.
2. The applicant's essay submission requires no more than 500 and no less than 450 words, typewritten (computer generated). **Please note: Submissions with less than 450 words or more than 500 words will disqualify the applicant from the competition.**
3. At the end of the essay (outside of the 500-word requirement), the applicant must include "One verse or passage from the Bible that inspires them, motivates them, or heals their heart & soul"
 - 3.1. It must include the Name of the Bible, the Testament, Book, Chapter, and verse from the Bible, and why the applicant chooses the verse. (i.e., New Revised Standard Version (NRSV), Old Testament, Genesis, Chapter 1, verse 2)

4. The essay must be typed (electronically, using your computer) in Times New Roman font, 12-point size, double spaced, with 1-inch margins, to include top and bottom

5. The essay must be marked with page numbers.

6. The applicant must submit their essay in a Microsoft Word ".docx" or Adobe Acrobat ".pdf" saved format. **We are sorry, but we cannot accept any other types of formatted documents.**

7. Do not include in the body of the essay your name, the name of your school or school you are planning to attend, or any reference that will identify you to the essay judging committee

8. Submit two copies of your essay (**Yes-this means two copies of your submission**)

8.1 One copy must include a cover sheet with the applicant's name and the name of the scholarship they are applying for (**centered within the middle of the cover sheet**)

8.2 The second copy of their essay must not contain any personal (name recognition) in it and be submitted with no cover sheet.

9. Parishioners under 18, at the submission date of 7 April 2024, must have parental verification and validation that the work to be submitted is their child's work. The applicant must add **the statement below to the applicant's cover sheet, and both the parent and the child's names and the parent(s) phone number must be present:**

"We certify with our names below; the attached essay is the applicant's work. Produced by the applicant and has not otherwise been edited, revised, duplicated, or copied from other sources."

The applicant's first and last name (centered under statement)

Parent or Guardian's first and last name and telephone number (centered under the child's name)

Note: Failure to complete this step may disqualify the applicant from the competition.

10. The duplicate essay copy must be attached to the original email submission. It must **NOT** have a cover sheet or any parishioner identifying information contained within, nor the statements of authenticity from the Parent or Guardian.

Judging Process: The completed essays will be assigned a number by the scholarship competition chairperson and sent to volunteer judges (non-Holy Trinity Catholic Church members). All papers submitted will become the property of Knights of Columbus Council 9967. Please note the Knight of Columbus Council 9976 reserves the right to make all final decisions regarding eligibility and interpretation of the rules. If the winners do not meet all eligibility requirements for any reason, the runner-up in the same scholarship category will receive the scholarship.

Winner determination: The applicant who follows all the competition rules when submitting their package and receives the best essay contest score from the combined number of judges will determine the winner(s) of each scholarship category.

Winners: Notification will be sent via email or phone with a congratulatory letter ready for school submission into the applicant's graduation announcements. This notification is scheduled to occur by the end of May. In addition, the winning applicant(s) will be required to complete an additional school identification form identifying the school payee account number, the school's address, and the applicant's school student number. Note: A parishioner can win the scholarship only twice during their entrance as a first-year student to an accredited institution or their continued enrollment as a sophomore in an accredited college institution. Previous winners in the Catholic High School category can re-apply each year by attending a Catholic High School in the Archdiocese of San Antonio.